

## Application for Employment

EEO/AAA/m/f/vets/disabled

Performance Fire Protection is an Equal Opportunity Employer. Applicants requiring reasonable accommodation to the application and/or interview process should notify a representative of the Human Resources Department.

Position(s) Applying for: \_\_\_\_\_ Date of Application \_\_\_\_/\_\_\_\_/\_\_\_\_

Name: \_\_\_\_\_

Last

First

Middle

Address: \_\_\_\_\_

Street

City

State

Zip Code

Telephone: (\_\_\_\_) \_\_\_\_\_ Email: \_\_\_\_\_

If under the age of 18, can you furnish a work permit? ( ) Yes ( ) No

If 'No', please explain: \_\_\_\_\_

Have you ever been employed by Performance Fire Protection before? ( ) Yes ( ) No

If 'Yes', please list previous date(s) and position(s): \_\_\_\_\_

Are you legally eligible for employment in this country? ( ) Yes ( ) No

Date available to start: \_\_\_\_\_ What is your desired salary? \_\_\_\_\_

Type of employment desired: ( ) Full-time ( ) Part-time ( ) Temporary ( ) Seasonal

( ) Education Co-Op

Do you have any relatives who are currently employed or have been previously employed by this company?

Name: \_\_\_\_\_ Relationship: \_\_\_\_\_

Name: \_\_\_\_\_ Relationship: \_\_\_\_\_

Have you every pled 'Guilty' or 'No Contest' to, or been convicted of a crime? ( ) Yes\* ( ) No

If 'Yes', please provide the dates(s) and details:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

\*Answering 'Yes' does not constitute an automatic bar to employment. Factors such as date of the offense, seriousness and nature of the violation, rehabilitation and position applied for will be taken into account.

Performance On Every Level

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## Application for Employment

**Employment History** – Provide the following information for your past three (3) employers, assignments, or volunteer activities starting with the most recent.

From: _____ To: _____ Employer: _____ Phone Number: _____
Starting Job Title: _____ Ending Job Title: _____
Address: _____
Immediate Supervisor: _____
Nature of work performed/job responsibilities: _____
_____
May we contact for a reference? ( ) Yes ( ) No
Reason for leaving: _____
Starting salary: _____ Per: _____ Ending salary: _____ Per: _____

From: _____ To: _____ Employer: _____ Phone Number: _____
Starting Job Title: _____ Ending Job Title: _____
Address: _____
Immediate Supervisor: _____
Nature of work performed/job responsibilities: _____
_____
May we contact for a reference? ( ) Yes ( ) No
Reason for leaving: _____
Starting salary: _____ Per: _____ Ending salary: _____ Per: _____

From: _____ To: _____ Employer: _____ Phone Number: _____
Starting Job Title: _____ Ending Job Title: _____
Address: _____
Immediate Supervisor: _____
Nature of work performed/job responsibilities: _____
_____
May we contact for a reference? ( ) Yes ( ) No
Reason for leaving: _____
Starting salary: _____ Per: _____ Ending salary: _____ Per: _____

**Skills and Qualifications** – Summarize any training skills, licenses, and/or certifications that may qualify you as being able to perform job-related functions in the position for which you are applying.

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

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## Application for Employment

### Educational Background – Start with your most recent education received

Institution Name: \_\_\_\_\_  
Location: \_\_\_\_\_ Number of years completed: \_\_\_\_\_  
Did you graduate: ( ) Yes ( ) No If 'Yes', please provide graduation date: \_\_\_\_\_  
Area or subject of study: \_\_\_\_\_  
Major/Degree: \_\_\_\_\_

Institution Name: \_\_\_\_\_  
Location: \_\_\_\_\_ Number of years completed: \_\_\_\_\_  
Did you graduate: ( ) Yes ( ) No If 'Yes', please provide graduation date: \_\_\_\_\_  
Area or subject of study: \_\_\_\_\_  
Major/Degree; \_\_\_\_\_

Institution Name: \_\_\_\_\_  
Location: \_\_\_\_\_ Number of years completed: \_\_\_\_\_  
Did you graduate: ( ) Yes ( ) No If 'Yes', please provide graduation date: \_\_\_\_\_  
Area or subject of study: \_\_\_\_\_  
Major/Degree: \_\_\_\_\_

### Professional Organizations – List any professional or civic organizations that are you are currently involved with or have been a member of in the past (include any positions held).

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

### Personal and Professional References – List at least three (3) references that we can contact.

Name: \_\_\_\_\_ Relationship: ( ) Personal ( ) Professional  
Contact info (phone or email): \_\_\_\_\_ Years known: \_\_\_\_\_

Name: \_\_\_\_\_ Relationship: ( ) Personal ( ) Professional  
Contact info (phone or email): \_\_\_\_\_ Years known: \_\_\_\_\_

Name: \_\_\_\_\_ Relationship: ( ) Personal ( ) Professional  
Contact info (phone or email): \_\_\_\_\_ Years known: \_\_\_\_\_

## **Application for Employment**

I certify that all the information I have provided in order to apply for and secure work with the employer is true, complete, and correct to the best of my knowledge.

I understand that any information provided by me that is found to be false, incorrect, or misrepresented in any respect, will be sufficient cause to cancel further consideration of this application, or immediate discharge from the employer, upon its discovery.

I authorize the employer, its representatives, or employees to contact and obtain information from all the references of employers, public agencies, licensing authorities, and educational institutions to otherwise verify the accuracy of all information provided by me in this application, resume, or job interview. I hereby waive any and all rights and claims I may have regarding the employer, its agents, employees or representatives, for seeking, gathering, and using such information about me.

If I am hired, I understand that I am free to resign at any time, with or without cause and without prior notice, and the employer reserves the same right to terminate my employment at any time, with or without cause and without prior notice, except what is required by law. This application does not constitute an agreement or contract for employment for any specified period or definite duration. I understand that no supervisor or representative of the employer is authorized to make any assurances to the contrary and that no implied oral and/or written agreements to the contrary, unless it is in writing and signed by the employer's president.

I also understand that if I am hired, I will be required to provide proof of identity and legal authority to work in the United States and that federal immigration laws require me to complete an I-9 form in this regard.

**DO NOT SIGN UNTIL YOU HAVE READ THE STATEMENT ABOVE.**

I certify that I have read, fully understand, and accept all terms of the forgoing Applicant Statement.

\_\_\_\_\_  
Applicant Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Print Name

\_\_\_\_\_  
Date